

# Norfolk-Bristol-Middlesex (NBM) Highway Association

## 2022 - 2023 Scholarship Application

### SCHOLARSHIP PROGRAM

The purpose of this Association shall be the advancement of the theory and practice of the design, construction, maintenance, administration and operation of streets and Public Works systems included within the boundaries of the association; the dissemination of information and promotion of improved practices in Public Works administration; the encouragement of the adherence by Public Works officials to a high professional standard; the professional and social improvement of its members; and the encouragement of improved legislation for the improvement of the profession and the members of the Association.

In order to achieve the above goals, the Association provides scholarships to those pursuing Public Works studies and other interests.

**Important Note to All Applicants: All applications must be fully completed in order to be considered.**

### OUTLINE OF SCHOLARSHIP PROGRAM

1. The scholarship program is under the direction of the Scholarship Committee which is appointed annually by the President of the Association. The Committee consists of four key members: Member of the current Board of Directors, two (2) past Presidents (one who shall be the most immediate past-president), and one other member of the Association. If any member cannot serve, the President will appoint a replacement from the Board of Directors.
2. The Scholarship Committee will annually submit a recommendation to the NBM Board of Directors that provides for:
  - a) Total amount of funding to be utilized for the scholarship program.
  - b) The scholarship amount for each category.
  - c) The number of scholarships to be issued.
3. The NBM Board of Directors will then approve or disapprove the recommendation of the scholarship committee for the items in #2 above. The Board may request that the Scholarship Committee amend their recommendation. The NBM Board of Directors must vote the annual scholarship program (item #2 above) prior to the issuance of the application process.
4. **Scholarship applications must be submitted and postmarked by 2<sup>nd</sup> Monday of February. The application must include the following:**
  - a. **Scholarship Applications Requirements check off sheet**
  - b. **Application Form. (Note: If form is not complete, it will not be accepted.)**
  - c. **Detailed Statement of Need**
  - d. **An Essay discussing your reason for furthering your education and your future goals and objectives. Include in the Essay, why NBM should consider you for the category (A, B or C) that you are applying under. The Essay should be no more than 600 words in length.**
  - e. **Scholarships and Aid Received for Current School Year**
  - f. **Discuss any work activities during school**
  - g. **Transcripts, submitted by - Grade Point Average (minimum 2.5) - Submit Transcript showing grade point Average**
  - h. **Category you are applying for (A, B, or C)**
  - i. **The Secretary/Treasurer will ensure that all applications are complete, and postmarked by 2<sup>nd</sup> Monday of February**

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5. The NBM Board of Directors has established the following prioritized criteria for reviewing applications:
  - a. Applications may be submitted by members of the Association who are in good standing and have belonged to the NBM Highway Association for a minimum of three (3) full years prior to the closing date for scholarship applications.
  - b. Students must have completed a minimum of one full semester of college study to be eligible for a scholarship. Freshman must have completed one marking period and have a minimum GPA of 2.5.
  - c. **Association member and student submitting the application must do so on the Associations application form. Incomplete applications may result in the applications not being accepted.**
  - d. The student must possess a minimum grade point average of 2.5 by the deadline (2<sup>nd</sup> Monday of February) for submitting applications to the Secretary/Treasurer of the Association. Failure to submit the required transcript information will result in the forfeiture of the scholarship.
  - e. The scholarship is available for any student attending an accredited college, university, or technical/institute school that requires at least a two (2) year curriculum. The applicant must be enrolled as a full-time or part-time student. Scholarship amounts may be prorated for part-time students.
  - f. Priority will be given to upper classmen.
  - g. Applicants must be citizens of the United States.

#### CATEGORIES

- A. Member of the Association who is committed to a career in the Public Works profession.
- B. Children, grandchildren of an active, life or associate member of the association who is committed to a career in the Public Works profession or subordinate of an active, life or associate member of the Association who is committed to a career in the Public Works profession. (The term subordinate is defined as those individuals who work in the department of the active, life or associate member.)
- C. Children, grandchildren of an active, life or associate member of the association who is pursuing a career OTHER than in the Public Works profession or subordinate of an active, life or associate member of the association who is committed to a career OTHER than in the Public Works profession. (The term subordinate is defined as those individuals who work in the department of the active, life or associate member) or Member of the Association who is pursuing a career Other than in the Public Works profession.

The Association's Scholarship Committee will screen all applications and rank applicants who are eligible. The ranking criteria will include the following:

- Category A - 10 points
  - Category B - 8 points
  - Category C - 6 points
6. Should there be insufficient eligible applicants to utilize the funds allocated for a given year, the NBM Board of Directors may increase the amount established for each category for applicants on an equal basis or provide scholarships to students who have not completed their 1<sup>st</sup> semester.
  7. The scholarships will be paid directly to the student.
  8. The Scholarship amounts will vary based on Category from \$1,000 to \$4,000

Note: Subordinates must meet the above qualifications. Subordinates' children are not eligible unless the subordinate is an active member of NBM Highway Association.

Student Name: \_\_\_\_\_

Scholarship Application requirements

*All pages of this application, including this cover sheet must be included with the application*

Check Off

Completed Items                      Page Description

_____	Application Check Off Sheet <i>(this sheet)</i>
_____	Scholarship Application Form
_____	Detailed Statement of Need <i>(do not combine with your essay)</i>
_____	Essay Discussing Reason for Furthering Your Education
_____	Annual Cost of Tuition and other associated fees
_____	Scholarships and Aid Received for Current School Year
_____	Discuss any work activities during school
_____	<b>Transcript</b>



## 2022-2023 SCHOLARSHIP APPLICATION FORM

Scholarship applications and accompanying information must be received no later than February 10, 2023.

Applications may be submitted via email (PDF format) to [nbm@nbmhighway.com](mailto:nbm@nbmhighway.com) or mailed to:

NBM Highway Association  
130 Center Street  
North Easton, MA 02356

Sponsoring Member \_\_\_\_\_ # of years as Member \_\_\_\_\_

Sponsor Telephone No. \_\_\_\_\_ Sponsors Signature \_\_\_\_\_

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Students Name \_\_\_\_\_ Student Signature \_\_\_\_\_

Category applying for: \_\_\_\_\_ (A, B, C, D)

School Attending: \_\_\_\_\_ Current School Year: \_\_\_\_\_

Expected Graduation Date: \_\_\_\_\_ Annual Cost of Tuition \_\_\$\_\_\_\_\_  
and other assessed fees

Total Amount of Scholarships from the Scholarship page: \$\_\_\_\_\_

Are you a Veteran: \_\_\_\_\_

Student Address: \_\_\_\_\_

Telephone \_\_\_\_\_ Cell \_\_\_\_\_ Email: \_\_\_\_\_

Field of Study \_\_\_\_\_ Career Goals: \_\_\_\_\_

Do you work while attending school? \_\_\_\_\_ if yes, complete "**Discuss any work activities during school**"

Students Employer if full time employee: \_\_\_\_\_

Brothers/Sisters or children presently attending college:

Name \_\_\_\_\_ College \_\_\_\_\_ Year of Study \_\_\_\_\_

Name \_\_\_\_\_ College \_\_\_\_\_ Year of Study \_\_\_\_\_

Name \_\_\_\_\_ College \_\_\_\_\_ Year of Study \_\_\_\_\_

**Student Name:** \_\_\_\_\_

### **Detailed Statement of Need**

*Typically, a statement of financial need is two or three small paragraphs. This will come out to roughly 150-200 words, but it could be slightly longer. Think of this as a cover letter for your scholarship application, highlighting the key elements of your financial need. Don't build up to the thesis. Get directly to the point.*

**Student Name:** \_\_\_\_\_

**Essay Discussing Reason for Furthering Your Education**

*Things to discuss in your essay: (1) Reason for furthering your education, (2) Why should NBM consider your application, (3) Objectives, (4) Future Goals. Limit your essay to no more than 600 Words.*

**Student Name:** \_\_\_\_\_

**Annual Cost of Tuition and Other Fees**

**School Year -** \_\_\_\_\_

<b><u>Description</u></b>	<b><u>First Semester</u></b>	<b><u>Second Semester</u></b>
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Semester Time Frame:	_____	_____
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Tuition	\$_____	\$_____
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Room & Board	\$_____	\$_____
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Books (paper/electronic)	\$_____	\$_____
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Fees	\$_____	\$_____
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Transportation	\$_____	\$_____
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Other	\$_____	\$_____
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<b><u>Total per semester</u></b>	\$_____	\$_____
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Total Semester (1 <sup>st</sup> (+) 2 <sup>nd</sup> Semester) & on main scholarship page	\$_____
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**Student Name:** \_\_\_\_\_

**Scholarships and Aid Received for Prior Calendar Year and January of**

*Please indicate the scholarships received for the Previous Calendar Year and January of the Current Year.*

	<u>Prior Calendar Year</u>	<u>January of Current Year</u>
Massachusetts Highway Association	\$ _____	\$ _____
Essex County Highway Association	\$ _____	\$ _____
Worcester County Highway Association	\$ _____	\$ _____
Barnstable County Highway Association	\$ _____	\$ _____
Plymouth County Highway Association	\$ _____	\$ _____
Massachusetts Water Works Association	\$ _____	\$ _____
New England Water Works Association	\$ _____	\$ _____
New England Waste Water Association	\$ _____	\$ _____
APWA New England Chapter	\$ _____	\$ _____
School Attending	\$ _____	\$ _____
<u>Other</u>		
Scholarship name: _____	\$ _____	\$ _____
Scholarship name: _____	\$ _____	\$ _____
<hr/>		
Total each column:	\$ _____	\$ _____
Combine total for both columns and main application page		\$ _____



**Student Name:** \_\_\_\_\_

**Discuss any work activities during school**

*Indicate your work activities at school to support your education: (1) do you work, (2) how many hours do you work, (3) how much do you earn in a semester*

NBM Official Use Only:

Notes:

Date Received: \_\_\_\_\_

Sponsor Membership Date: \_\_\_\_\_